

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD

(PROVOST OFFICE F.C)

HOSTEL SEAT RENEWAL FORM

For the Semester FALL/ SPRING _____

ID NO. _____

Name (In Block letters) _____ Reg. No. _____

Father's Name _____ Father's Contact No. _____

Nationality _____ N.I.C/Passport No. _____ Contact No. _____

Doing Job: Yes No Marital Status: Married Unmarried

Room Detail: Occupied Room No. ___ Seat ___ Hostel ___ Emergency Contact _____

Permanent Address _____

Paste with gum
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size Photo here

Course Registration Detail

Degree Level: _____ No. of Courses _____ No. of Credit Hours (total) _____

Please Tick/provide required information:

1) MBA (Degree Duration): i) 1.5Years ii) 3.5 Years 2) LL.M & LL.B (Degree duration): i) 3Years ii) 5 Years

Signature of Student

***Visitors Details (Pictures & CNIC copy of visitors must be attached)**

▪ Visitor Name _____

▪ Visitor Name _____

▪ Visitor CNIC Card No _____

▪ Visitor CNIC Card No _____

In case of Exemption in Hostel Dues only

She is being sponsored by _____

(Mention the name of agency)

Sign & Stamp

Asstt. Director/Dy. Director (Fee Section) _____

Sign & Stamp

Addl. Director (Academics) _____

Mark the Hostel Seat Extension in Cases of Expiry of Official Degree Time Period

(Prior approval for seat Extension after degree period of the Provost is required before submission of renewal form)

First extension

Second extension

IMPORTANT ATTACHMENTS

Before submitting the renewal form please tick mark following check list to ensure that the requisite/demanded documents are attached. Incomplete form shall not be entertained.

| S. No. | Requirements | Tick Mark |
|--------|--|--------------------------|
| i. | Course Registration Form in current semester duly signed by HOD/Dean concerned | <input type="checkbox"/> |
| ii. | Photocopy of Paid challan slip of the semester fee | <input type="checkbox"/> |
| iii. | Printed paid challan slip of hostel fee (issued by Fee Section) | <input type="checkbox"/> |
| iv. | Photocopy of CNIC, , Visitors CNIC, University Card and Original Hostel Card | <input type="checkbox"/> |

For official use only

RECEIPT

Student Name: _____ Room No. _____ Block _____

Registration No. _____ Signature & Stamp of Warden _____

Form Received by _____ Date _____ Time _____

*** This receipt will be valid only till the issuance of hostel card and must be returned to hostel clerk at the time of collection of Hostel Card

Paste with gum
latest 1x1 inch
size Photo here