

Subject: IMPLEMENTATION OF CODE OF CONDUCT FOR FEMALE HOSTELS

1.0 Provost (Female Hostels) proposed Code of Conduct for Female Hostels in order to maintain safety and security of the hostilities, formalization of the permission and mechanism for regulating the movement of female students. The Code of Conduct were discussed and recommended for implementation by Hostel Advisory Board. The details of the code of conduct are given below:

1. Slip timings for female hostel in all blocks is 08:00 p.m. to 09:00 p.m.
2. Outgoing slips will be provided on Thursday, Friday and Saturday.
3. Home going slips will be provided on all days.
4. No permission slip will be issued without presenting hostel card.
5. No one can leave the hostel after Maghrib.
6. No one is allowed to enter the hostel after one hour of Maghrib.
7. Hostel timing are 7.30 pm in summers and 6.30 pm in winter
8. Exceptions and emergencies must come with application forwarded from respective HODs.
9. Late classes and Library students must submit their names attested by their HODs to Wardens for late entry.
10. Security guards are required to check the hostel cards of students at time of entry and exit.
11. All hostilities are required to ensure their physical presence at night during attendance which will be taken from 9:00 p.m. 10:00 p.m.
12. Students who remain absent for consecutive 3 days without permission slip will be ceased from the hostel.
13. Any illegal stay noticed, will immediately be reported to the security office.
14. If any girl has been noticed involved in drinking, smoking, stealing or any other immoral activities, their case will be forwarded to the University Discipline Committee and Chief Security Office, IIU.
15. Any illegal activity noticed by authorities will lead to the cancellation of the seat immediately without any further notice.
16. Day Scholars are not allowed to enter in the Hostel premises.
17. No guests are allowed. Special permission must be obtained from Director Office, Female Campus.
18. Residents shall be allowed to use certain specified electronic appliances on prescribed rates. They shall seek formal approval of Resident House Tutor/warden for the use of these appliances on permissible locations. Spot checks shall be made by resident House Tutors or their representatives. Defaulters or unauthorized use shall be subject to fine and/or disciplinary action as the case may be.

21. Any misuse of this facility and/or not paid for shall be subject to confiscation of the appliances and the hostel seat of the defaulters shall stand cancelled for a minimum period of one semester. Defaulters shall be subject to a minimum fine of Rs.1000/-
22. All Hostel Rules and code of conduct are applicable to all nationalities residing in hostels without any discrimination.
23. All foreigner students are liable to same hostel rules and code of conduct and have to seek the permission of Hostel warden/house tutors for out going.
24. This code of conduct and any other instructions given to the hostel residents including notice of vacation of hostel seat/room shall be binding for compliance. Non-compliance of the instructions shall be liable to reporting the case to the Students Disciplinary Committee for imposition of major/minor penalties.

2.0 President, IU has approved the above 24 clauses of the code of conduct for female hostels which may be implemented with immediate effect.

  
(Gulzar Ahmed Khwaja)  
Director General (AF&P)